The American Legion, Harry J. Conway Post 135

Hall Rental Agreement/Contract

Renter Information:

Renter's Name/Organization _____

Address _____

City _____ State _____ Zip _____

Telephone: Home _____ Cell _____

Additional Contact Person _____ Phone _____

Member: Upstairs - $250.00 ☐ Non-Member: 6 hours - $350.00 ☐

Downstairs - $200.00 ☐ 4 hours - $300.00 ☐

Event Information:

Date of Event: _____

Nature of the Event: _____

Time Rental Begins: _____ Ends: _____

Note: Standard allotted time for hall rental is 4 hours for event with an additional hour allotted before and after the event for setup and cleaning (6 hours total). Each additional hour costs $50 per hour. Please see policy clause concerning additional hours.

Upstairs Rental (Bar location) ☐

Downstairs Rental ☐

Both Floors **(Additional $100)** ☐

(Non-refundable deposit of $50 due to reserve date)

Date application filed _____

Application accepted by _____

Amount of Deposit paid $_____ on _____

Total Rental Cost $_____ Amount Received $_____

CASH ☐ CHECK ☐ CARD ☐

Applicants Name (Printed) _____

Applicant's Signature _____

By signing above, you sttae that you have read and will abide by the rules and stipulations set forth in the Hall Rental Policy of the American Legion Post 135.

Revised November 2024